



St Lawrence Parish Church

St Lawrence Church, 2 Bridle Road, Pinner, Middlesex, HA5 2SJ

St Lawrence Parish Church would like to recruit a

Parish Administrator

to co-ordinate the lettings of our premises and to provide administrative support for the parish.

This is for a fixed term from early May 2024 on a date to be agreed until 31st October 2024.

The post is for 18 hours per week, to be worked over three days per week paid at £13.15 per hour.

The Job Description, Person Specification and Application Form are available at

<https://www.st-lawrence-eastcote.org.uk/job-vacancies> and

applications should be submitted to

The Reverend Doctor J Seymour

via the Parish Office

St Lawrence Church, 2 Bridle Road, Pinner, Middlesex, HA5 2SJ

Please note that CVs will not be considered.

Closing date for applications is

Thursday 18th April 2024

With interviews taking place on

Tuesday 23rd April 2024

